



# ***School District of New Holstein***

New Holstein, Wisconsin

**STUDENT LEARNING IS OUR FIRST PRIORITY**

## **VACANCY**

<b>POSITIONS</b>	School Custodian 2nd Shift
<b>DESCRIPTION</b>	<p>New Holstein School District is seeking a team oriented individual who enjoys working with students and adults</p> <p><b>Essential Job Functions:</b></p> <ol style="list-style-type: none"><li>1. Clean all areas of the school.</li><li>2. Maintain building safety and security (e.g. lock/unlock doors, turn security lights/on/off, etc.)</li><li>3. Perform minor maintenance projects (e.g. painting, changing light bulbs and ceiling tiles, basic plumbing, electrical, carpentry, and tile cleaning, etc.)</li><li>4. Assist with loading and unloading trucks.</li><li>5. Inventory supplies and equipment.</li><li>6. Comply with safety rules and regulations.</li><li>7. Check building on weekends when assigned.</li><li>8. Assist in maintaining appropriate student behavior on school grounds and at school activities.</li><li>9. Deliver or pick up materials.</li><li>10. Occasional orientation of substitute staff.</li><li>11. Preventative Maintenance.</li></ol> <p>Assume other duties as assigned within the scope of the position.</p>
<b>REQUIREMENTS</b>	<ol style="list-style-type: none"><li>1. Previous experience in performing routine cleaning work is preferred.</li><li>2. Knowledge of the methods, practices, tools, and materials used in general maintenance and repair work is preferred.</li><li>3. Must have:<ul style="list-style-type: none"><li>the ability to accept direction from supervisors</li><li>the ability to follow work rules, procedures, policy and regulations</li><li>the ability to accept constructive criticism</li><li>the ability to be a good communicator</li><li>the ability to be organized and manage time effectively</li></ul></li></ol>
<b>CONTRACT</b>	Hourly compensation - pending experience and qualifications
<b>SUBMIT APPLICATION TO</b>	Jeff Schroeder Director of Buildings and Grounds 1715 Plymouth St. New Holstein WI 53061
<b>DEADLINE</b>	Until Filled

The Board does not discriminate in the employment of support staff on the basis of the Protected Classes of race, color, national origin, age, sex (including transgender status, change of sex, sexual orientation, or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters, or any other characteristic protected by law in its employment practices.